

DRAFT MINUTES

STATEWIDE INDEPENDENT LIVING COUNCIL

EXECUTIVE COMMITTEE

Wednesday, March 5 2014

1 – 3 p.m.

20 Nobert Street, Warren, RI 02885

Phone: (401) 337-5888

Members Present: Madeline Colon, Treasurer; Vincent DeJesus, Vice Chair; Liz Graves, Secretary & State Plan Chair; Margaret Molloy, NAC Chair; Jack Ringland, Council Chair.

Staff Present: Rick Costa, Executive Coordinator; Lisel Rockwood, Assistant to the Administrator.

Guest/Public: Sierra Leone.

Interpreter: Carol Fay.

Meeting called to order at 1:05 p.m. A quorum was present.

1. Welcome and Introductions: Jack Ringland welcomed everyone and reminded members to abide by the rules of meeting etiquette. Self-introductions were made. Jack proposed an agenda change moving the closed session to later in the meeting. Liz Graves made a motion, seconded by Vincent DeJesus, to move directly into closed session pursuant to the Open Meeting Laws 42-46-5(a)(1) to discuss the Executive Coordinator's position as a quorum was present and further delay was unnecessary. Motion passed unanimously.

2. Closed Session: Pursuant to Open Meeting laws 42-46-5(a)(1) for the following: Personnel: Executive Coordinator Position.

Closed session report: Liz Graves reported that a letter of hire was discussed and finalized.

3. Status of Executive Coordinator/Ethics Commission: Upon Rick Costa's resignation from the Council effective February 25, 2014, there is no longer a pending DHS contractual issue. He signed the letter of hire and officially accepted the position as Executive Coordinator. Rick thanked all for giving him the opportunity to serve the Council in his new position.

4. Minutes of February 12, 2014: minutes previously sent. A motion was made by Margie Molloy and seconded by Vincent DeJesus to accept the minutes as written with the corrected spelling of Molloy in #9. Motion passed unanimously.

(Madeline Colon joined the meeting.)

5. Votes:

Polo shirts: A motion to table agenda item was made by Liz Graves and seconded by Vincent DeJesus until a review of the budget and available funds have been determined. Motion passed unanimously.

Webinar on March 27th: Resource Development within the Scope of SILC Duties: A motion was made by Liz Graves and seconded by Vincent DeJesus to register for the webinar. Jack Ringland stated that Smooth as SILC training was being offered again. Vincent DeJesus will take the course.

New computer/software: Rick Costa explained that he will be meeting with ORS and the technical advisor later in the week to determine what accommodations he will need. After further discussion on a new computer, accessories, ORS' involvement in the purchase, ownership of the equipment, and the budget, a motion was made Madeline Colon and seconded by Liz Graves to approve said purchase up to \$2400. Motion passed unanimously.

6. Review March/April calendar:

March 5 Executive 1 – 3 p.m.

March 12 RIPIN Conference (no NAC Committee Meeting)

March 26 Quarterly 1 – 3 p.m. @ PARI

April 2 Executive 1 – 3 p.m.

April 9 NAC 12:30 – 2:30 p.m.

7. March Quarterly agenda: was reviewed and finalized.

8. Officer positions/Bank Signatories: Liz Graves, Secretary, needs to be added as a bank signatory.

A motion was made by Madeline Colon seconded by Liz Graves to table the rest of the agenda and adjourn the meeting due to the time.

Meeting adjourned at 3:07 p.m.

Liz Graves

Secretary